



For Company Use Only	
Requisition:	_____
Source:	_____
Log Date:	_____

Application for Employment

(Please Print)

Failure to accurately complete all sections may lessen your chances for selection. Please do not skip any question; write "not applicable" if any question does not apply to you. Incomplete applications will not be considered.

I. Personal Information

Name: Last _____ First _____ Middle _____

Address _____

City, State, Zip Code _____

Phone _____ Email Address _____

Federal law prohibits the employment of unauthorized aliens. All persons hired must submit satisfactory proof of employment authorization and identity (from the Lists of Acceptable Documents on Form I-9 Employment Eligibility Verification) within three days of being hired. Failure to submit such proof within the required time shall result in immediate employment termination.

1. Have you ever been known by any other name? If so, by what name?

2. Do you have any relatives who are or have been employed by KSEE 24?

3. Have you ever been employed at KSEE 24? _____
If yes, when _____ in what capacity (position) _____
4. How were you referred to KSEE 24?

5. Have you ever been convicted of any crime? (Do not disclose anything beyond seven years, completed Diversion Programs which were based upon a conviction, any record that has been affected by a sealing, an expungement, a release, a pardon, or convictions for marijuana related offenses that are more than two years old.) If yes, please indicate date(s) and nature of conviction(s). (Conviction record is not necessarily a bar to employment.) Do not enter codes, case numbers or abbreviations.

6. Are you legally eligible to work in the United States? _____ Are you at least 18 years old? _____
7. Do you possess any professional certifications, or are you affiliated with any organizations relevant to your ability to perform the job for which you are applying? _____
8. Do you have a valid California driver's license, if relevant to the position desired? _____

II. Position Applied For: _____

Full-Time _____ Part-Time _____ Temporary _____

III. Educational History

Please include the following: School Name/Location, Completion Status, Major Course of Study, and Degree/Diploma

High School _____

College _____

Graduate School _____

Technical Training _____

Please describe any additional academic achievements or relevant extra curricular activities relative to the position for which you are applying:

IV. Employment Experience *Please include all employment for the last five years. Incomplete applications or applications containing the remark "See Resume" will not be considered.*

1. _____
Company Name (Current or Most Recent Employer) _____ Title _____
_____ Dates Employed: _____
Address _____ From _____ To _____
_____ Manager/Supervisor (Name, Title, Contact Number) _____ Wage/Salary _____
_____ Reason for Leaving (or Seeking New Employment if Still Employed) _____
_____ Summary of duties _____

2. _____
Company Name (Current or Most Recent Employer) _____ Title _____
_____ Dates Employed: _____
Address _____ From _____ To _____
_____ Manager/Supervisor (Name, Title, Contact Number) _____ Wage/Salary _____
_____ Reason for Leaving (or Seeking New Employment if Still Employed) _____
_____ Summary of duties _____

3. _____
 Company Name (Current or Most Recent Employer) Title _____

 Address Dates Employed: _____
 _____ From To

 Manager/Supervisor (Name, Title, Contact Number) Wage/Salary _____

 Reason for Leaving (or Seeking New Employment if Still Employed) _____

 Summary of duties _____

4. _____
 Company Name (Current or Most Recent Employer) Title _____

 Address Dates Employed: _____
 _____ From To

 Manager/Supervisor (Name, Title, Contact Number) Wage/Salary _____

 Reason for Leaving (or Seeking New Employment if Still Employed) _____

 Summary of duties _____

NOTE: Use a separate sheet to list additional employers. We will contact all of the employers listed on this application unless you specifically exclude them below. Please list any employers you do not want us to contact and your reason for the exclusion:

_____	_____
(Employer's Name)	Reason
_____	_____
(Employer's Name)	Reason

VI. Work Availability

1. If your application receives favorable consideration, when will you be available to begin work? _____
2. Do you have any objection to working overtime? () Yes () No
3. Can you work overtime without prior notice? () Yes () No
4. Can you travel if required by this position? () Yes () No

VII. Salary/Hourly Rate Requirements

If your application receives favorable consideration, what salary/hourly rate would you require? \$ _____ per _____

Applicant's Statement

Investigation and Reference Checking

I authorize KSEE Television, Inc. and Granite Broadcasting Corporation (hereafter referred to as the Company) to investigate all application information I have provided in order to verify its accuracy and elicit additional information as may be deemed necessary by the Company. By my signature below, I release prior employers, supervisors, personal references or other sources of information from all claims, liabilities or damages that may arise out of their supplying such information. I understand that should this investigation prove unsatisfactory or, if in the judgment of the Company, false information, misrepresentations or omissions are discovered, any offer of employment may be withdrawn or, if I have already been hired, my employment may be terminated immediately without any obligation or liability to me, other than the payment for services actually rendered.

Employment Eligibility

I understand that if an offer of employment is accepted by me, I must provide the Company with positive information and employment eligibility documents to verify that I am authorized to work in the United States, in accordance with federal mandates embodied in the Immigration Reform and Control Act 1986.

Confidentiality of Information

Should I become a Granite Broadcasting Corporation employee, I may have advance access to sensitive and private information prior to its official release. I understand that such materials are to be held strictly confidential, except as authorized by the Company.

Employment At-Will

I understand that an offer of employment does not constitute a contract for continued employment; employment with the Company is at-will, and as such can be terminated with or without cause, with or without notice, at any time, at the option of either the Company or myself. In the event of a conflict between the provisions of this section of the Application and an applicable collective bargaining or written employment agreement, the collective bargaining or written employment agreement shall govern. I understand that only the Chief Executive Officer (CEO), or his/her official designees under written delegation of authority, has the authority to make an agreement for employment for a specified period of time or to authorize an agreement contrary to this disclaimer. Such an agreement with the CEO, or his/her official designee under written delegation of authority, must also be in writing and signed by the one who is so authorized, to be valid. I agree that any policies or procedures published or distributed by the Company are for informational purposes only and are not intended to create any contractual rights. Such policies or procedures may be modified or revoked by the Company at any time, without prior notice.

Submission of this employment application constitutes a willingness to participate in KSEE 24's pre-employment Drug Screening Examination and Consumer Investigation Background Check.

Applicant's Signature

Date

Granite Broadcasting Corporation is an Equal Opportunity Employer. It is the policy of this Company not to discriminate in its employment or personnel practices because of Race, Ancestry, Color, Sex, Sexual Orientation, National Origin, Age (40 and above), Religious Creed, Marital Status, Political Belief, Medical Condition (Cancer/Genetic Characteristics), Veteran's Status or Disability (Mental and Physical) including HIV and AIDS, Denial of Family and Medical Care Leave and Denial of Pregnancy Disability Leave or Reasonable Accommodation. Discriminatory practices are specifically prohibited by federal and state statutes and regulations, including regulations of the Federal Communications Commission. If you believe a Granite Broadcasting Corporation station has violated your equal employment rights, you may contact the FCC in Washington, DC 20054, or other appropriate state or local agency.

Granite Broadcasting Corporation respects the rights of disabled applicants and employees. If you need an accommodation to complete the application process, or if you are hired and need an accommodation to perform the essential functions of your job, bring the matter to the attention of a manager or the Human Resource Department as soon as possible. No adverse action is taken against anyone requesting an accommodation.

